

Reading Your Degree Audit and Registering for Spring 2028

Requirement status, unmet lines, exceptions on file, and every date that governs the term

STUDENT Marisol T. Arreguín	STUDENT ID HRC-0384219	PROGRAM B.S. Environmental Science (ENVS-BS)	CATALOG YEAR 2026–2027
CLASS STANDING Junior	CREDITS EARNED 78.0	CREDITS IN PROGRESS 15.0 (Fall 2027)	CREDITS REMAINING 27.0
INSTITUTIONAL GPA 3.21	MAJOR GPA 3.44	ACADEMIC ADVISOR Dr. Priyanka Sundaram · Fennel Hall 312	ENROLLMENT APPOINTMENT Mon Nov 8, 2027, 7:30 a.m. Central
REGISTRATION TERM Spring 2028	ACTIVE HOLDS 2 — AD1, LIB (see the holds map)	GRADUATION APPLICATION Not yet filed — due Mon Oct 2, 2028	EARLIEST COMPLETION SHOWN Spring 2029, 10 courses remaining

1. HOW TO READ THE AUDIT	
Requirement status symbols — DegreeMap 7.4	
OK	Satisfied. Completed coursework, credit, and any grade minimum are all met.
IP	In progress. Coursework is registered or graded work is partially applied; the line closes only when the term posts.
NO	Not satisfied. Nothing is applied to this line yet.
+	Satisfied by an exception, substitution, or waiver. Section 4 names the approver.
?	Pending evaluation. Transfer or test credit is received but not yet articulated.
Where an applied course came from	
HRC	Harlow Ridge coursework, graded on the institutional transcript.
TRF	Transfer credit from another institution, articulated by the Registrar.
TST	Test credit — Advanced Placement, International Baccalaureate, or CLEP.
PLA	Prior learning assessment credit awarded by portfolio review.
EXC	Placed on the line by an approved exception rather than by a course match.
A course applies to only one requirement line at a time unless the catalog says otherwise. When a course could close two lines, DegreeMap applies it to the most restrictive line first and moves the displaced credit to free electives. Upper-division and residency lines are counted separately and are allowed to reuse the same course.	

2A. REQUIREMENT SUMMARY — DEGREE-WIDE AND GENERAL EDUCATION LINES

LINE	REQUIREMENT	STATUS	REQUIRED	APPLIED	REMAINING	GRADE MIN.	DETAIL
R-01	Total credits toward the degree — 120 credits minimum	IP	120.0	78.0	27.0	—	15.0 credits in progress, Fall 2027
R-02	Institutional grade point average, 2.00 minimum	OK	—	3.21	—	2.00	Computed on 62.0 graded institutional credits
R-03	Major grade point average, 2.25 minimum	OK	—	3.44	—	2.25	Computed on ENVS, CHEM, and GEOL coursework
R-04	Residency — 30 of the final 45 credits at Harlow Ridge	IP	30.0	18.0	12.0	—	Cannot be satisfied by transfer or test credit
R-05	Upper-division credits, 300 level or higher — 40 credits	IP	40.0	22.0	18.0	—	ENVS 410 and ENVS 465 each carry 4.0
GE-A	Written communication — ENGL 101 and ENGL 102	OK	6.0	6.0	0.0	C- each	ENGL 101 Fa25 B+, ENGL 102 Sp26 A-
GE-B	Oral communication — one course from the approved list	OK	3.0	3.0	0.0	D-	COMM 110 Fa25 A
GE-C	Quantitative reasoning — MATH 140 or higher	OK	4.0	4.0	0.0	C-	MATH 151 Sp26 B, prerequisite for CHEM 220
GE-D	Natural sciences with laboratory — 8 credits, two disciplines	OK	8.0	8.0	0.0	D-	CHEM 121 Fa25, BIOL 131 Sp26
GE-E	Social sciences — 6 credits, two disciplines	IP	6.0	3.0	3.0	D-	ECON 201 in progress; needs a second discipline
GE-F	Arts and humanities — 6 credits	NO	6.0	0.0	6.0	D-	No coursework applied; see Section 3
GE-G	Global and cultural perspectives — 3 credits	OK	3.0	3.0	0.0	D-	Satisfied by transfer credit, see Section 5

Credit columns are expressed in semester credits. GPA lines show the computed value in the Applied column. In-progress Fall 2027 coursework is counted in the 15.0 in-progress total and is removed from any line where the final grade falls below the stated minimum.

2B. REQUIREMENT SUMMARY — MAJOR, CONCENTRATION, AND ELECTIVE LINES

LINE	REQUIREMENT	STATUS	REQUIRED	APPLIED	REMAINING	GRADE MIN.	DETAIL
MJ-1	Major core — ENVS 150, 210, 240, 260, 310	IP	17.0	13.0	4.0	C each	ENVS 310 in progress, Fall 2027
MJ-2	Chemistry and geology support — CHEM 121, 122, 220 and GEOL 205	IP	15.0	11.0	4.0	C each	CHEM 220 not attempted
MJ-3	Methods sequence — ENVS 330 and STAT 245	OK	7.0	7.0	0.0	C each	STAT 245 Sp27 A-, ENVS 330 Sp27 B+
MJ-4	Concentration — Water Resources, 12 credits from the approved list	IP	12.0	4.0	8.0	C each	ENVS 340 applied; two courses remain
MJ-5	Capstone — ENVS 465, taken in the final 30 credits	NO	4.0	0.0	4.0	C	Department approval required, form ES-22
MJ-6	Field experience — ENVS 395 or an approved internship, 120 contact hours	NO	2.0	0.0	2.0	P	Placement agreement due six weeks before the term
EL-1	Free electives to reach 120 credits	IP	16.0	9.0	7.0	—	Any credit not applied above falls here

Major lines carry their own minimum grade, shown in the Grade min. column, in addition to the major grade point average in line R-03. A grade below the course minimum leaves the line open even though the credit still counts toward line R-01.

3. REQUIREMENTS NOT YET SATISFIED, AND THE COURSES THAT CLOSE THEM

LINE	WHAT IS MISSING	COURSES THAT SATISFY IT	CREDITS	TERM PATTERN	PREREQUISITE	EARLIEST TERM	SCHEDULING NOTE
GE-F	6 credits of arts and humanities, no coursework applied	ARTH 105, MUSC 120, PHIL 210, PHIL 230, LITR 215, THTR 140	3.0 each	Fall, Spring	None	Spring 2028	PHIL 230 also carries the writing-intensive attribute
GE-E	3 credits of social science from a second discipline	PSYC 101, SOCI 105, POLS 120, ANTH 130	3.0 each	Fall, Spring, Summer	None	Spring 2028	ECON 201 already covers the first discipline
MJ-2	CHEM 220 Organic Chemistry I	CHEM 220 only	4.0	Spring only	CHEM 122 with C or better and MATH 151	Spring 2028	Offered once per year; a missed term delays MJ-4 and the capstone
MJ-4	8 credits from the Water Resources concentration list	ENVS 350, ENVS 372, ENVS 410, GEOL 330	4.0 each	ENVS 350 Spring; ENVS 372 Fall; ENVS 410 Fall; GEOL 330 Spring	ENVS 240 for all four	Spring 2028	At least 4 of the 8 credits must be at the 400 level
MJ-5	ENVS 465 Capstone in Environmental Science	ENVS 465 only	4.0	Spring only	ENVS 330, ENVS 310, and 90 earned credits; department approval on form ES-22	Spring 2029	Approval packet due to Fennel Hall 300 by Oct 15 of the prior fall
MJ-6	ENVS 395 Field Experience, 120 documented contact hours	ENVS 395 only	2.0	Fall, Spring, Summer	ENVS 240 and a signed placement agreement, form ES-31	Summer 2028	Site agreement must be countersigned before the first day of the term
R-04	12 additional Harlow Ridge credits inside the final 45	Any Harlow Ridge coursework	—	—	None	Spring 2028	Transfer work taken after this point does not reduce this line
R-05	18 additional credits at the 300 level or higher	Any 300- or 400-level coursework	—	—	Varies by course	Spring 2028	ENVS 410, ENVS 465, and GEOL 330 each count toward this line and a major line

Term patterns describe how the department has historically scheduled the course and are not a commitment that a section will be offered, that it will be offered at a particular time, or that a seat will be available. Confirm each section in HawkPath before you plan around it.

Critical path: CHEM 220 is the single course that most affects your remaining sequence. It is offered in the spring only, it is a prerequisite for two concentration options, and the prerequisite override that lets you register (EX-25902) expires Fri Dec 15, 2028. If CHEM 220 moves out of Spring 2028, rebuild the rest of the plan with your advisor in the same appointment rather than later.

4. EXCEPTIONS, SUBSTITUTIONS, AND WAIVERS ON FILE

EXCEPTION ID	TYPE	APPLIED TO	WHAT WAS APPROVED	APPROVED BY	DATE APPROVED	SCOPE	EFFECT ON THIS AUDIT
EX-24411	Course substitution	GE-G Global and cultural perspectives	GEOG 180 (Ridgeline Community College) substituted for HIST 165	Dr. Priyanka Sundaram, department chair	Fri Sep 12, 2026	Catalog year 2026–2027 only	Applied — GE-G shows OK
EX-25902	Prerequisite override	CHEM 220 Organic Chemistry I	MATH 151 accepted in place of MATH 160 as the quantitative prerequisite	Dr. Owen Castellanos-Reid, Chemistry	Tue Apr 4, 2027	Expires Fri Dec 15, 2028	Registration permitted — does not change the credit requirement
EX-26140	Credit limit exception	Term credit load	Approved for up to 19 credits in Spring 2028 (standard maximum is 18)	K. Adeyemi-Park, Associate Registrar	Wed Oct 20, 2027	Spring 2028 only	Load cap raised in HarlowOne on Oct 21
EX-26188	Waiver, no credit granted	MJ-4 concentration list	GEOL 330 added to the Water Resources approved list for this student	Dr. Priyanka Sundaram, department chair	Mon Oct 25, 2027	Through degree completion	List expanded — 8 credits still required

Request an exception on form AA-14, signed by the faculty of record and the department chair, and delivered to the Registrar. Exceptions are posted to DegreeMap within three business days of receipt and appear on the audit with a + symbol. A verbal approval, an email from an instructor, or a note in an advising record does not change an audit line.

5. TRANSFER, TEST, AND PRIOR-LEARNING CREDIT APPLIED

SOURCE	COURSE OR EXAM	CREDITS	GRADE	HOW IT ARTICULATED	TERM EARNED	POSTED	LINE
Ridgeline Community College	GEOG 180 World Regional Geography	3.0	B+	HIST 165 by substitution EX-24411	Sum 2025	Fri Aug 22, 2025	GE-G
Ridgeline Community College	ENGL 111 Composition I	3.0	B+	ENGL 101 direct equivalent	Fa 2024	Fri Aug 22, 2025	GE-A
Ridgeline Community College	BIOL 150 General Biology	4.0	A-	BIOL 131 direct equivalent	Sp 2025	Fri Aug 22, 2025	GE-D
Advanced Placement — Environmental Science	Score 4	3.0	CR	ENVS 150 direct equivalent	Jul 2024	Mon Sep 8, 2025	MJ-1
Advanced Placement — United States History	Score 3	3.0	CR	Elective credit only, no requirement match	Jul 2024	Mon Sep 8, 2025	EL-1
Prior learning assessment — portfolio PLA-2026-88	Watershed monitoring technician portfolio	3.0	CR	ENVS 205 Special Topics	Nov 2026	Fri Dec 4, 2026	EL-1

Transfer credits transfer; transfer grades do not. Articulated coursework carries credit toward a requirement line but is excluded from the institutional GPA in line R-02 and from the residency line in R-04. A course taken elsewhere after you reach 90 credits requires prior written approval on form AA-19 to apply to any line.

6A. SPRING 2028 CALENDAR — ADVISING THROUGH THE FIRST DAY OF CLASSES

DATE	DAY	WHAT HAPPENS	OFFICE OF RECORD	WHAT IT CHANGES FOR YOU
Mon Oct 18, 2027	Monday	Advising period opens; AD1 holds become visible in HawkPath	Academic Advising Center	Nothing yet — plan review begins
Tue Oct 26, 2027	Tuesday	Spring 2028 schedule of classes published in HawkPath	Office of the Registrar	Section numbers, meeting patterns, and seat counts become searchable
Fri Nov 5, 2027	Friday	Advising period closes; last day advisors lift AD1 before appointments open	Academic Advising Center	An AD1 lifted after this date still clears within one business day
Mon Nov 8, 2027	Monday	Priority registration appointments begin, 7:30 a.m. by earned credits	Office of the Registrar	Your window opens; earlier windows cannot be requested
Fri Nov 19, 2027	Friday	Last priority appointment window closes at 4:30 p.m.	Office of the Registrar	Unused appointment time does not roll forward
Mon Nov 22, 2027	Monday	Open registration begins for all eligible students	Office of the Registrar	Seats released from reserved pools at 7:00 a.m.
Wed Dec 15, 2027	Wednesday	Spring 2028 tuition and fees due, 5:00 p.m.	Student Accounts	Unpaid balances over \$200 generate a BAL hold overnight
Thu Jan 6, 2028	Thursday	Schedule cancellation for nonpayment, 6:00 a.m.	Student Accounts	Unpaid registrations are dropped; reinstatement carries a \$75 fee
Mon Jan 10, 2028	Monday	Late registration and schedule adjustment, 8:00 a.m.–4:30 p.m.	Office of the Registrar	A \$50 late registration fee applies to first-time registrations
Tue Jan 11, 2028	Tuesday	First day of classes	Academic Affairs	Attendance is reported to Financial Aid from this date

All times are Central. A deadline that falls on a day the college is closed does not move; submit by 4:30 p.m. on the last business day before it. Date-stamped receipt by the office of record, not the date you signed a form, determines whether a request met a deadline.

6B. SPRING 2028 CALENDAR — DEADLINES INSIDE THE TERM

DATE	DAY	WHAT HAPPENS	OFFICE OF RECORD	WHAT IT CHANGES FOR YOU
Tue Jan 18, 2028	Tuesday	Last day to add a full-term course, 4:30 p.m.	Office of the Registrar	Instructor permission number required after Jan 13
Fri Jan 21, 2028	Friday	Last day to change grade mode to or from pass/no-credit	Office of the Registrar	Major and general education courses may not be taken pass/no-credit
Mon Jan 24, 2028	Monday	Last day to drop with no transcript record, 4:30 p.m.	Office of the Registrar	Dropping below 12 credits changes full-time status and aid
Tue Jan 25, 2028	Tuesday	Census date — enrollment frozen for reporting and aid disbursement	Office of the Registrar	Aid recalculates on the credits held at 11:59 p.m. Jan 24
Mon Mar 13 – Fri Mar 17, 2028	Mon–Fri	Spring recess, no classes; offices open Mon–Thu	Academic Affairs	Withdrawal requests are date-stamped when received, not when reviewed
Fri Mar 24, 2028	Friday	Last day to withdraw from a course with a W grade, 4:30 p.m.	Office of the Registrar	A W carries no grade points and does not satisfy a requirement
Mon Mar 27, 2028	Monday	Fall 2028 advising period opens; Spring registration cycle repeats	Academic Advising Center	A new AD1 hold is placed on all degree-seeking students
Mon May 1 – Fri May 5, 2028	Mon–Fri	Final examinations per the published grid	Academic Affairs	Exam conflicts are resolved by the dean, not the instructor
Thu May 11, 2028	Thursday	Grades posted to HawkPath by 5:00 p.m.; audits refresh overnight	Office of the Registrar	DegreeMap re-evaluates every requirement line after posting
Mon Oct 2, 2028	Monday	Graduation application deadline for a Spring 2029 degree	Office of the Registrar	A GRD hold blocks registration at 90 earned credits until filed

The three dates in this half that most often surprise students are the grade mode deadline, the no-record drop deadline, and census. After census, a change to your registration changes your transcript, your bill, and your aid at the same time.

7A. PRIORITY APPOINTMENT WINDOWS

EARNED CREDITS AT NOV 1, 2027	APPOINTMENT WINDOW	NOTES
90.0 or more earned credits	Mon Nov 8, 7:30 a.m. – 11:59 p.m.	Includes students with an approved graduation application on file
60.0 – 89.9 earned credits	Tue Nov 9 – Wed Nov 10, by assigned time	Your window: Tue Nov 9 at 7:30 a.m. (78.0 credits earned)
30.0 – 59.9 earned credits	Thu Nov 11 – Mon Nov 15, by assigned time	Two-day band
0.1 – 29.9 earned credits	Tue Nov 16 – Thu Nov 18, by assigned time	Three-day band
Non-degree and visiting students	Fri Nov 19, 9:00 a.m. – 4:30 p.m.	Space available only

Earned credits exclude coursework in progress. Appointments open at the assigned time and stay open through the rest of the registration period.

7B. TUITION REFUND SCHEDULE, FULL-TERM COURSES

WITHDRAWAL RECEIVED	TUITION REFUNDED	TRANSCRIPT EFFECT
Through Mon Jan 24, 2028	100% of tuition and refundable fees	No transcript record
Tue Jan 25 – Mon Jan 31, 2028	75%	W recorded on the transcript
Tue Feb 1 – Mon Feb 7, 2028	50%	W recorded
Tue Feb 8 – Mon Feb 14, 2028	25%	W recorded
Tue Feb 15, 2028 and after	0%	W recorded; balance remains due

Federal aid is returned on a separate calculation that does not follow this schedule. Ask Financial Aid for a return-of-aid estimate before you withdraw.

8. BEFORE YOUR APPOINTMENT OPENS — REGISTRATION ELIGIBILITY CHECKLIST

- | | |
|---|--|
| ☐ Run a fresh DegreeMap audit; audits refresh overnight and yours is dated Nov 2. | ☐ Confirm the prerequisite override EX-25902 still appears on your CHEM 220 record. |
| ☐ Open the Holds card in HawkPath and clear AD1 and LIB (see the companion holds map). | ☐ Check the 19-credit load exception EX-26140 in HarlowOne before adding a fifth course. |
| ☐ Complete the Spring 2028 Enrollment Agreement in your HawkPath To Do list. | ☐ Add alternates for every closed-section risk; two of your five courses run once a year. |
| ☐ Meet with Dr. Sundaram during the Oct 18 – Nov 5 advising period. | ☐ Verify your enrollment appointment time in HawkPath the week of Nov 1. |
| ☐ Build a three-term plan in DegreeMap Planner before the advising appointment. | ☐ Save a PDF of your registered schedule after you enroll, as proof of the date and time. |

Advising is required each term for degree-seeking students and the AD1 hold is placed on every degree-seeking record when the advising period opens. Meeting with an advisor removes the hold; it does not reserve a seat, extend a deadline, or change a requirement.

9. PLAN WORKSHEET — SPRING 2028 THROUGH SPRING 2029

TERM	COURSE	TITLE	CREDITS	LINES SATISFIED	TERM PATTERN	PREREQUISITE	NOTE
Spring 2028	CHEM 220	Organic Chemistry I	4.0	MJ-2	Spring only	CHEM 122, MATH 151 (override EX-25902 on file)	Offered once per year — take it this term
Spring 2028	ENVS 350	Hydrology and Watershed Systems	4.0	MJ-4, R-05	Spring only	ENVS 240	Counts toward the concentration and upper-division lines
Spring 2028	PHIL 230	Environmental Ethics	3.0	GE-F	Fall, Spring	None	Writing-intensive attribute
Spring 2028	SOCI 105	Introduction to Sociology	3.0	GE-E	Fall, Spring, Summer	None	Second social science discipline
Spring 2028	ARTH 105	Survey of Art History	3.0	GE-F	Fall, Spring	None	Completes the 6-credit humanities line
Summer 2028	ENVS 395	Field Experience	2.0	MJ-6	Fall, Spring, Summer	ENVS 240 and form ES-31	Placement agreement due Fri Jun 2, 2028
Fall 2028	ENVS 410	Water Quality Assessment	4.0	MJ-4, R-05	Fall only	ENVS 240	Satisfies the 400-level portion of MJ-4
Fall 2028	ENVS 372	Geographic Information Systems	4.0	MJ-4, R-05	Fall only	ENVS 240	Take only if GEOL 330 is not selected
Fall 2028	Elective	Any 300-level course	3.0	R-05, EL-1	Varies	Varies	Keeps the upper-division line on pace
Spring 2029	ENVS 465	Capstone in Environmental Science	4.0	MJ-5, R-05	Spring only	ENVS 310, ENVS 330, 90 credits, form ES-22	Approval packet due Fri Oct 13, 2028

Spring 2028 as planned is 17.0 credits across five courses. Completing the worksheet leaves R-04 residency and R-05 upper-division credits as the last lines to close. This worksheet is a planning aid, not a registration, and it does not hold seats in any listed section.

10. WHEN THE AUDIT AND YOUR RECORD DISAGREE

1. Identify the line number in Section 2a or 2b and write down what the audit shows versus what you believe is true. Bring the line number, not a description, to whoever you contact.
2. Check whether the course appears anywhere on the audit. Credit that was applied to a different line was not lost — it was placed where the rules sent it.
3. If the course is missing entirely and it was taken at Harlow Ridge, contact the Registrar. Grade posting, incomplete-grade resolution, and repeat processing each run on their own cycle.
4. If the course is missing and it was taken elsewhere, confirm the Registrar received an official transcript. Transcripts sent to an advisor, a department, or Admissions are not posted until they reach Tillman Hall 118.
5. If the course is present but applied to the wrong line, ask the department that owns the requirement for a substitution on form AA-14. The Registrar posts an approval; the Registrar does not grant one.
6. If the requirement itself looks wrong for your catalog year, ask the Registrar for a catalog year verification. Your requirements come from the catalog in effect when you entered the program, subject to the catalog's own time limit.
7. Re-run the audit after any change posts, and keep the new audit ID. Every conversation is faster when both people are reading the same run.

Expected turnaround: grade corrections 2–5 business days after the instructor submits, transcript articulation 10 business days in peak periods, posted exceptions 3 business days, catalog year verification 5 business days.

11. WHO TO CONTACT

OFFICE	WHAT IT HANDLES	LOCATION	HOURS	CONTACT	WHAT IT CANNOT DO
Office of the Registrar	Audits, exceptions posted by departments, registration errors, withdrawals, graduation applications, transcripts, GRD and LOA holds	Tillman Hall 118	Mon–Thu 8:00–5:30, Fri 8:00–3:00	(555) 019-4200 · registrar@harlowridge.example	Cannot waive a requirement, change a grade, or override a prerequisite
Academic Advising Center	Advising appointments, AD1 and MAJ holds, plan review, major changes, referral to department faculty	Bellweather Hall 240	Mon–Fri 8:30–4:30	(555) 019-4265 · advising@harlowridge.example	Cannot clear a financial hold or post a substitution
Department of Environmental Science	Course substitutions, waivers, prerequisite overrides, capstone approval, independent study	Fennel Hall 300	Mon–Fri 9:00–4:00	(555) 019-4410 · envs@harlowridge.example	Cannot register you for a class or clear a registrar hold
Student Accounts	Balances, payment plans, BAL and EAG holds, refunds, 1098-T	Tillman Hall 104	Mon–Fri 8:00–5:00	(555) 019-4230 · accounts@harlowridge.example	Cannot waive tuition or reverse a charge without a written appeal decision
Financial Aid	Awards, SAP appeals, TTL counseling and loan documents, verification	Tillman Hall 130	Mon–Thu 8:30–5:00, Fri 8:30–3:00	(555) 019-4250 · finaid@harlowridge.example	Cannot promise an award amount or restore aid before an appeal is decided
Student Health Services	Immunization records and the IMM hold	Cobb Wellness Center 110	Mon–Fri 9:00–4:00	(555) 019-4380 · health@harlowridge.example	Cannot accept an unsigned or undated immunization record

12. DOCUMENT CONTROL

VERSION	EFFECTIVE	OWNER	CHANGE SUMMARY
3.2	Mon Nov 1, 2027	Office of the Registrar (K. Adeyemi-Park, Associate Registrar)	Spring 2028 dates loaded; refund schedule restated by date rather than by week; hold cross-reference added
3.1	Mon Aug 16, 2027	Office of the Registrar (K. Adeyemi-Park)	DegreeMap upgraded to 7.4; status symbol set changed from four symbols to five; exception table added
3.0	Mon Mar 6, 2027	Registrar and Academic Advising Center (joint)	Rewritten for the 2026–2027 catalog; residency and upper-division credit rules separated
2.4	Mon Oct 3, 2026	Office of the Registrar (D. Halvorsen)	Priority registration windows changed from three tiers to five

Guide REG-AUD-3.2 · Reviewed each September and each time the academic calendar is approved · Next scheduled review: Mon Sep 4, 2028 · Companion document: REG-HOLD-4.1, Registration Holds Map.

What this audit is not: A degree audit is an advisory planning tool. It does not confer credit, waive a requirement, guarantee that a course will be offered or that a seat will be available, guarantee eligibility for financial aid, or guarantee that a degree will be awarded. Degree completion is

determined only by the final graduation audit performed after the last term's grades post, applying the catalog and academic policies in effect for your program. Where this guide and the official academic catalog, the academic calendar, or a posted policy disagree, the official documents control.

Harlow Ridge College, the offices, staff names, student name, student identification number, program and catalog year, course numbers, degree audit identifiers, hold codes, dollar amounts, term dates, form numbers, and telephone numbers shown here are invented for this specimen document. Course prefixes, requirement line numbers, exception identifiers, refund percentages, and processing turnarounds are illustrative and do not restate the requirements of any statute, regulation, accreditor, or real institution's catalog. This document is not a transcript, a degree audit of record, an academic contract, a bill, a financial aid award, or a certification of degree completion, and it must not be used to make an academic or financial decision for any real student or institution.