

Route Change Brief: Quarry Bend Detour and Tier Rebalance

Four routes, twelve stops, and 214 riders — what changes, when families are told, and how to ask for an exception

EFFECTIVE Monday, October 4, 2027	ROUTES AFFECTED E-14 · E-17 · M-23 · H-32	RIDERS AFFECTED 214 of 1,689 district riders	SITES AFFECTED 4 of 6
PREPARED BY Priyanka Sethuraman, director of transportation	APPROVED BY Grant Holloway, deputy superintendent of operations	APPROVED ON September 17, 2027	COMMITTEE REVIEW September 16, 2027 · minutes item 4.2

1. WHAT IS CHANGING AND WHY

Public works has closed the County Route 9 rail crossing at Quarry Bend Road to vehicles over 20,000 pounds for the duration of the grade separation project, which is scheduled through June 2028. Route E-14 and route M-23 both crossed at that point. Both are rerouted onto Braddock Lane, which adds 1.4 miles and about 6 minutes to the E-14 morning run.

Rather than push every downstream stop later, four stops move from E-14 to E-17, which had 19 open seats. E-17 therefore starts 15 minutes earlier, and E-14, now carrying four fewer stops, starts 14 minutes later. Bus 27 runs H-32 and then E-14, so the later E-14 start creates slack that lets H-32 depart 11 minutes later as well.

Stop 32-02 on the shoulder of County Route 9 is discontinued. Construction staging has removed the shoulder width the stop depended on, and there is no place for a loaded bus to pull fully clear of the travel lane.

No school bell time changes as a result of this brief. Arrival and dismissal at every site stay on the published schedule; only the times buses reach their stops change.

MEASURE	BEFORE	AFTER	CHANGE
Buses in service	27	27	No change
Routes in service	31	31	No change
Riders with a new stop	—	56	New
Riders with a new time only	—	158	New
E-14 route miles, a.m.	18.6	20.0	+1.4
E-14 riders	72	58	−14
E-17 riders	41	55	+14
E-17 seats remaining	19	5	−14
Longest walk to a stop, K–2	0.28 mi	0.31 mi	+0.03
Longest walk to a stop, 9–12	0.44 mi	0.61 mi	+0.17

2. ROUTE SUMMARY

ROUTE	SERVES	RIDERS AFFECTED	FIRST STOP, BEFORE	FIRST STOP, AFTER	REASON	STOP CHANGE
E-14	Weatherly Ridge Elementary School	58	6:58 a.m.	7:12 a.m.	Quarry Bend Rd rerouted around the County Route 9 rail crossing	Stop 14-03 moved 0.3 mi to Braddock Ln at Halloran Ct
E-17	Weatherly Ridge Elementary School	41	7:04 a.m.	6:49 a.m.	Route absorbs the four stops released by E-14	Stops 17-06 and 17-07 consolidated into new stop 17-06A
M-23	Calder Middle School	63	7:36 a.m.	7:36 a.m.	No time change; path change only	Stop 23-09 moved from the Quarry Bend shoulder to Halloran Ct
H-32	Hollis Creek High School	52	6:22 a.m.	6:33 a.m.	Later departure; bus 27 has more slack before its second run	Stop 32-02 discontinued; riders use 32-03, 0.2 mi north
E-11	Weatherly Ridge Elementary School	0	7:01 a.m.	7:01 a.m.	No change	No change
E-12	Weatherly Ridge Elementary School	0	7:09 a.m.	7:09 a.m.	No change	No change
E-21	Weatherly Ridge Elementary School	0	6:52 a.m.	6:52 a.m.	No change	No change

Routes E-11, E-12, and E-21 are listed to confirm that they are unchanged. Families on those routes receive no direct notification and should keep their current stop and time.

3. STOP-LEVEL DETAIL

STOP	LOCATION	TIME BEFORE	TIME AFTER	STATUS	RIDERS
14-01	Sycamore Rd at Glenholm Dr	6:58 a.m.	6:58 a.m.	Unchanged	17
14-02	Sycamore Rd at Pinewood Ct	7:03 a.m.	7:03 a.m.	Unchanged	11
14-03	Quarry Bend Rd at Halloran Ct	7:09 a.m.	—	Discontinued	14
14-03A	Braddock Ln at Halloran Ct	—	7:11 a.m.	New	14
14-04	Quarry Bend Rd at the mill gate	7:14 a.m.	—	Discontinued	9
14-05	Braddock Ln at Marden Falls Ridge	7:19 a.m.	7:17 a.m.	Time change	7
17-05	Halloran Ct at Dunmore Way	7:09 a.m.	6:54 a.m.	Time change	12
17-06	Dunmore Way at Ashbury Pl	7:14 a.m.	—	Consolidated into 17-06A	10
17-07	Ashbury Pl at Kettleridge Rd	7:18 a.m.	—	Consolidated into 17-06A	8
17-06A	Ashbury Pl at the Dunmore Way island	—	7:01 a.m.	New, replaces 17-06 and 17-07	18
32-02	County Route 9 at the rail crossing	6:22 a.m.	—	Discontinued for safety	13
32-03	County Route 9 at Kettleridge Rd	6:27 a.m.	6:33 a.m.	Time change; absorbs 32-02	24

Why a stop was removed: Stop 32-02 is discontinued because a loaded bus can no longer pull fully clear of the travel lane on County Route 9 while construction staging is in place. Riders assigned to 32-02 are reassigned to 32-03, which is 0.2 miles north on a sidewalk with a signalized crossing at Kettleridge Road.

Afternoon stops mirror the morning list in reverse order. Afternoon times are posted in the family portal on September 28 and are 8 to 11 minutes later than the morning offset because of the tier order.

4. WHAT FAMILIES AND STAFF DO

ACTION	OWNER	WHERE	DUE	HOW IT IS CONFIRMED
Read the new stop and time for each rider	Family	HCUSD Connect › Transportation › My stops	Tue Sep 28	Stop card reprints automatically with the new time
Walk the new stop with your child before October 4	Family	In person	Sun Oct 3	Not tracked; strongly recommended
Confirm the rider record still shows the correct home address	Family	HCUSD Connect › Student › Address	Tue Sep 28	Address changes take 3 business days to reach a route
Update the afternoon plan if the new time conflicts with child care	Family	School office, 1-888-555-0140	Fri Oct 1	Standing dismissal plan updated on the dismissal sheet
File a hazard exception request if the new walk to the stop crosses an unguarded arterial	Family	Form TR-EX-4, transportation office	Fri Oct 8	Decision within 10 business days; see Section 6
Reprint and reissue stop cards for all affected riders	Transportation	Route management system	Fri Oct 1	214 cards printed and sent to the sites
Update the route call order posted at each elementary loop	Site administrators	Site procedure revision	Fri Oct 1	WRE-OPS-204 advances to revision 7 on October 4
Re-drive both changed elementary routes with the assigned drivers	Transportation	Dry run, no students aboard	Sat Oct 2	Signed dry-run sheet filed with dispatch
Brief the crossing guards at posts 1 and 2 on the new arrival flow	Site administrators	In person	Fri Oct 1	Briefing noted on the duty roster
Confirm the rail crossing detour signage with public works	Transportation	Joint site visit	Thu Sep 30	Signed field note

Families who take no action keep their seat. The stop and time change on October 4 whether or not the portal item is opened, which is why the reminder text on October 1 carries the new pickup time in the body of the message rather than a link.

5. NOTIFICATION SCHEDULE

DATE	WHAT GOES OUT	OWNER	AUDIENCE
Mon Sep 20	Brief issued at revision 1 to principals and the transportation committee	Director of transportation	Internal only
Mon Sep 27	Direct call and text to the 214 affected families	Communications	Affected families
Mon Sep 27	Email with the stop table in Section 3	Communications	Affected families
Tue Sep 28	New stops and times visible in the family portal	Transportation	All families
Wed Sep 29	Item in the weekly newsletter at all four affected sites	Site administrators	All families at those sites
Fri Oct 1	Reminder text with the new pickup time for each rider	Communications	Affected families
Mon Oct 4	Change takes effect; supervisors ride both changed elementary routes	Transportation	—
Fri Oct 8	Hazard exception window closes	Transportation	Affected families
Fri Oct 15	Two-week review; on-time performance reported to the committee	Director of transportation	Transportation committee

Affected families are counted from the rider roster as of September 17. A student who enrolls or changes address after that date receives the stop assignment at enrollment and is not part of the 214.

6. EXCEPTION REQUESTS

SITUATION	WHAT TO FILE	WHO DECIDES	DECISION WITHIN	TYPICAL OUTCOME
The new walk to the stop crosses an arterial with no signal or guard	Form TR-EX-4 with the crossing named	Director of transportation	10 business days	Stop relocated, or a guard requested from public works
The new walk exceeds 0.5 mi for a K–2 rider	Form TR-EX-4	Director of transportation	10 business days	Stop added if the path allows a safe turnaround
The rider has a transportation service named in an IEP or 504 plan	No form; the case manager files it	Director of student services	5 business days	Service is provided as written in the plan; this brief does not change it
The new time conflicts with a documented medical schedule	Form TR-EX-4 with a prescriber note	Director of transportation with the nurse coordinator	10 business days	Alternate stop on an adjacent route if a seat exists
The family prefers the old stop	No form accepted	—	—	The published stop stands
A stop is requested on a private road or an unpaved turnaround	Form TR-EX-4	Director of transportation	10 business days	Denied unless public works certifies the turnaround

Form TR-EX-4 is at hcsd.example/transportation or at any school office. The window for this change closes Friday, October 8, 2027. Requests after that date are handled in the next quarterly route review.

7. DECISION RECORD

STEP	DATE	WHO	OUTCOME
Public works notice of the crossing closure received	Sep 2, 2027	Marden Falls Public Works	Vehicles over 20,000 lb restricted from Sep 27
Field survey of the Braddock Lane detour	Sep 8, 2027	P. Sethuraman and the dispatch supervisor	Detour passable; turnaround at Halloran Ct confirmed adequate
Draft brief issued at revision 1	Sep 13, 2027	Transportation	Circulated to principals for comment
Principal comments received	Sep 15, 2027	Four site administrators	Request to keep E-17 arrival before the 7:50 a.m. supervision start; accommodated
Transportation committee review	Sep 16, 2027	Committee, 9 members present	Recommended approval, minutes item 4.2
Approved at revision 2	Sep 17, 2027	G. Holloway, deputy superintendent	Effective date set at Monday, October 4, 2027
Board information item	Sep 22, 2027	Board of education	Received as information; no action required

Revision 1 placed the effective date at September 27 to match the crossing closure. It was moved to October 4 so that families would have a full week between the direct notification and the first changed run.

8. QUESTIONS WE HAVE ALREADY BEEN ASKED

- **Does my child's school start any earlier?** No. Every bell time is unchanged. Weatherly Ridge still opens for supervision at 7:50 a.m. and begins instruction at 8:15 a.m.
- **My E-17 pickup is now 6:49 a.m. Is that right?** Yes. E-17 absorbs four stops from E-14 and starts 15 minutes earlier so it still reaches the school before supervision begins.
- **Can my child stay on E-14 instead?** No. Stop assignment follows the address, and E-14 no longer serves the Dunmore Way and Ashbury Place area.
- **Will the old stop sign be removed?** Signs at 14-03, 14-04, 17-06, 17-07, and 32-02 come down the weekend of October 2.
- **What happens on a delay day?** Every stop time shifts 120 minutes later on the same path, exactly as before. See AR-6114-M.
- **Who do I call if the bus does not come?** Dispatch at 1-888-555-0156, staffed 24 hours. Do not call the school office for a bus that is late.

9. ASSIGNMENTS AND CONTACTS

ROUTE	BUS	DRIVER	RADIO
E-11	14	T. Marchetti	Ch 6
E-12	19	D. Okonkwo	Ch 6
E-14	27	S. Petrossian	Ch 6
E-17	9	B. Halvorsen	Ch 6
E-21	31	A. Cardoza	Ch 6
M-23	6	L. Whitbourne	Ch 5
H-32	27	S. Petrossian	Ch 4

- ☐ Dry run completed with no students aboard, Saturday, October 2
- ☐ Stop cards reprinted and delivered to all four sites, Friday, October 1
- ☐ Crossing guards briefed at posts 1 and 2, Friday, October 1
- ☐ Route call order posted at both elementary loops, Friday, October 1
- ☐ Supervisor ride-along scheduled for the first three runs

Bus 27 runs H-32 and then E-14, which is the dependency that sets the H-32 departure at 6:33 a.m. Any delay on H-32 is reported to dispatch immediately so E-14 can be covered by the spare, bus 34.

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