

Week Zero Course Map — PSY 210-W01, Spring 2027

Everything that must exist, be dated, and be accessible in the Lakebridge Learn shell before students see it at 8:00a on January 8, 2027.

THE SHELL OPENS TO STUDENTS AT 8:00A ON JANUARY 8 WITH OR WITHOUT THE REMAINING WORK

Publication is scheduled, not discretionary. Anything unfinished on December 18 goes to the exception log with a named owner and a date, and the module is held unpublished rather than shipped broken.

INSTRUCTOR OF RECORD Noor Haddad, Ph.D. · haddadn@lakebridge.example · office hours Tue 2–4p	INSTRUCTIONAL DESIGNER Terrence Okafor · 555-0173 ext. 219
MODALITY AND CAP Fully online asynchronous · cap 32 · no proctored exams	BUILD FREEZE AND QA Freeze December 18, 2026, 5:00p · QA January 4–6, 2027 (reviewer J. Marchetti-Lowe)
ACCESSIBILITY SCAN January 5, 2027 · course score must reach 96% to publish	DESIGN ALIGNMENT Quality Matters Higher Education Rubric, Seventh Edition — internal alignment review, not a certification review

1 · BUILD CALENDAR AND GATES				
DATE	GATE	OWNER	DONE MEANS	IF IT SLIPS
Nov 30, 2026	Map approved	Instructor + designer	This document signed by both; outcomes and assessment plan locked	Build start moves; term dates do not
Dec 4, 2026	Shell provisioned and rostered	LMS admin	Shell 48-22104 built from the department template, term dates set, staff enrolled	Escalate to the service desk the same day
Dec 18, 2026	Build freeze, 5:00p	Instructor	All eight modules loaded, all dates entered, all rubrics attached	Exception log entry with owner and date
Jan 4–6, 2027	Design and accessibility QA	Designer + reviewer	Checklist in section 7 passed; findings logged with severity	Blocking findings must clear before Jan 7, 3:00p
Jan 7, 2027	Fix window closes, 3:00p	Instructor	Blocking findings resolved and re-checked	Module held unpublished; students told on the home page
Jan 8, 2027	Students gain access, 8:00a	LMS admin	Start Here and Module 1 visible; later modules hidden until release	Service desk incident, priority 1

2 · COURSE OUTCOMES AND WHERE EACH ONE IS ACTUALLY ASSESSED				
#	BY THE END OF PSY 210 THE LEARNER CAN...	TAUGHT	PRACTICED	GRADED IN
CLO 1	Frame a researchable question and state a testable hypothesis	M1	Disc. 1, Practice 1–2	Application Assignment 1
CLO 2	Evaluate the quality and limits of a source, including sampling	M2, M3	Disc. 2–3, Practice 3–5	Application Assignment 1, Midterm
CLO 3	Choose a design appropriate to a question and justify it	M4, M5	Disc. 4, Practice 6–7	Midterm, Application Assignment 2
CLO 4	Interpret descriptive and inferential results without overstating	M6	Disc. 5, Practice 8–9	Application Assignment 3
CLO 5	Apply research-ethics standards to a human-participant plan	M7, M8	Disc. 6, Practice 10	Final project
Every graded item in section 4 maps to an outcome above, and every outcome is graded at least once. An item that maps to nothing is cut from the build.				

3 · WHAT EVERY MODULE MUST CONTAIN

REQUIRED OBJECT	SPECIFICATION	ACCESSIBILITY RULE IT MUST SATISFY	CHECKED BY
Module overview page	Outcomes addressed, time estimate in hours, list of every item with its due date, and one sentence on why the module matters	H1 page title, then H2 for each section, in order and never skipped	Designer
Reading set	Two to four items, each with a one-line purpose statement; library permalinks only, never uploaded scans	Tagged PDFs with real text, not images of text; publisher accessibility statement linked	Designer + library
Recorded media	One item, 12 minutes or less; longer topics are split	Captions reviewed for accuracy, not left as raw auto-captions; transcript posted as a page, not an attachment	Media team
Practice check	8–10 auto-graded questions, unlimited attempts, highest score kept, feedback shown on every option	Question text readable by keyboard alone; no drag-and-drop as the only response mode	Designer
Graded item	Exactly one per module, with the rubric attached before publication	Rubric table has a real header row; criteria are not distinguished by color alone	Instructor
Discussion	One prompt, initial post Thursday 11:59p, two substantive replies Sunday 11:59p	Prompt written in plain language at roughly a grade 10 reading level	Instructor
Module wrap page	What was covered, what carries into the next module, and the self-check list	Descriptive link text — never "click here" or a bare URL	Designer
Support block	Identical block on every module page, pointing to the routing in section 8	Same position and wording on every page so navigation stays predictable	Designer

4 • MODULE MAP, DATES AND POINTS

MODULE	OPENS 6:00A	CLOSES 11:59P	TOPIC	GRADED ITEM	POINTS	OUTCOME
Start Here	Jan 8	Jan 17	Orientation, syllabus, tech check, introductions	Syllabus check (practice) and intro post	0	—
M1	Jan 11	Jan 24	Questions, hypotheses and variables	Discussion 1 • Practice 1–2	25 + 20	CLO 1
M2	Jan 25	Feb 7	Sources, evidence quality and bias	Discussion 2 • Practice 3–4	25 + 20	CLO 2
M3	Feb 8	Feb 21	Sampling and measurement	Discussion 3 • Practice 5 • Application Assignment 1	25 + 10 + 100	CLO 1, CLO 2
M4	Feb 22	Mar 7	Experimental and quasi-experimental design	Discussion 4 • Practice 6 • Midterm project	25 + 10 + 200	CLO 3
—	Mar 8	Mar 12	Spring break — nothing opens, nothing is due	—	0	—
M5	Mar 15	Mar 28	Observational and survey methods	Practice 7 • Application Assignment 2	10 + 100	CLO 3
M6	Mar 29	Apr 11	Describing and interpreting results	Discussion 5 • Practice 8–9	25 + 20	CLO 4
M7	Apr 12	Apr 25	Research ethics and human participants	Discussion 6 • Practice 10 • Application Assignment 3	25 + 10 + 100	CLO 4, CLO 5
M8	Apr 19	Apr 30	Synthesis and the final study plan	Final project (opens early, overlaps M7 by design)	250	CLO 5
Total points available					1,000	

Final project is due Wednesday, May 5, 2027 at 11:59p Eastern during finals week (May 3–7). Grades are due to the registrar May 11 at 5:00p, which is why the final project has no late window.

5 • GRADING STRUCTURE

CATEGORY	ITEMS	POINTS EACH	CATEGORY POINTS	WEIGHT	POINTS	GRADE
Discussions	6	25	150	15%	930–1,000	A
Practice checks	10	10	100	10%	900–929	A–
Application assignments	3	100	300	30%	870–899	B+
Midterm project	1	200	200	20%	830–869	B
Final project	1	250	250	25%	800–829	B–
Course total	21		1,000	100%	770–799	C+
					730–769	C
					700–729	C–

POINTS	GRADE
600–699	D
Below 600	F

LATE WORK

- 10% of the item's points per calendar day, up to three days.
- After 72 hours the item scores zero unless an extension was granted first.
- Two 48-hour grace tokens per student, used by replying to the assignment before the deadline. Tokens do not apply to discussions, because replies are the point, or to the final project.
- Documented emergencies are handled by the instructor and are never counted as tokens.

Because points and weights are both published, the gradebook is configured to weight by category and the weighted total is the grade of record. Every rubric in the course scores to the point value shown here, with no scaling step between the rubric and the gradebook.

6 · DATE AND RELEASE CONVENTIONS — APPLIED IDENTICALLY TO ALL 21 GRADED ITEMS

CONVENTION	SETTING IN LAKEBRIDGE LEARN	WHY IT IS FIXED FOR THE WHOLE COURSE
Module release	Monday 6:00a Eastern, by release condition on the module	Students plan their week on Sunday night; a floating release breaks that
Discussion initial post	Thursday 11:59p Eastern	Leaves three days for replies to be real replies
Everything else	Sunday 11:59p Eastern	One weekly deadline, one time, for every item in the course
Time zone	Course time zone set to Eastern; the banner states it on the home page	The roster includes students in three time zones
Availability window	Opens with the module, closes 7 days after the due date	Late submissions within the penalty window are still possible without staff action
Gradebook posting	Manual posting, released when the whole item is graded	Prevents partial-cohort visibility and the questions it generates
Prerequisites	Start Here must be completed before M1 unlocks	The tech check catches browser and access problems in week one, not week five

7 · ACCESSIBILITY STANDARD AND PRE-PUBLISH CHECK

Lakebridge State College is a public institution, so its web content — including course content delivered through Lakebridge Learn and through third-party tools — is held to **WCAG 2.1 Level AA** under the ADA Title II web rule at 28 CFR 35.200, with a compliance date of April 26, 2027 for entities of our size. Section 504 and college policy apply regardless of that date, and this course is expected to conform on day one.

WCAG 2.1 AA CRITERION	WHAT IT MEANS IN THIS SHELL	HOW IT IS VERIFIED	SEVERITY
1.1.1 Non-text content	Every image has alt text of roughly 125 characters or less; decorative images are marked decorative; charts carry a text description nearby	Automated scan plus manual read of all 44 images	Blocking
1.2.2 / 1.2.3 Captions and alternatives	All 8 module videos captioned and human-reviewed, each with a transcript published as an HTML page; auto-captions are a draft, not a deliverable	Media team reviews a full pass of every caption file	Blocking
1.3.1 Info and relationships	Real heading structure, real lists, real table headers; no layout tables and no fake headings made with bold text	Automated scan plus heading-order review on all 61 pages	Blocking
1.4.3 Contrast (minimum)	4.5:1 for body text and 3:1 for large text (18pt, or 14pt bold) against its background	Contrast checker on the template and all custom banners	Blocking
1.4.1 Use of color	Color never carries meaning alone — due-date flags and rubric levels also use text	Manual review of the module overview and rubric pages	High
1.4.10 Reflow	Content is usable at 320 CSS pixels wide without horizontal scrolling	Manual check at mobile width on two devices	High

WCAG 2.1 AA CRITERION	WHAT IT MEANS IN THIS SHELL	HOW IT IS VERIFIED	SEVERITY
2.1.1 Keyboard	Every interaction, including the practice checks, works with keyboard alone	Manual keyboard pass through one full module	Blocking
2.4.4 / 2.4.6 Link purpose, headings and labels	Link text describes the destination — no bare URLs, no "click here"; headings describe their content	Automated scan plus manual review of 138 links	High

PRE-PUBLISH CHECKLIST — ALL ITEMS REQUIRED

- ☐ Scan score 96% or higher with no blocking findings open.
- ☐ All 44 images reviewed individually; alt text is not the file name.
- ☐ All 8 videos captioned, reviewed and paired with a transcript page.
- ☐ Heading order verified on all 61 pages.
- ☐ Every uploaded PDF tagged and text-based.
- ☐ Every rubric renders as a table with a header row.
- ☐ Keyboard-only pass completed on Module 3 end to end.
- ☐ Vendor accessibility statements linked for both external tools.

CARRIED FINDINGS FROM THE FALL 2026 SHELL

FINDING	STATUS
Six uncaptioned lecture clips	Recaptioned Dec 9
Scanned image-only PDF in M2	Replaced with permalink
Rubric levels shown by color only	Text labels added
Heading skips on 4 module pages	Rebuilt from template
Low-contrast callout, 2.9:1	Changed to 5.1:1
Bare URLs on the resources page	Rewritten Dec 12
Drag-and-drop-only practice item	Alternate item added
Missing vendor statement	Linked Dec 15

8 · SUPPORT ROUTING — THE BLOCK THAT APPEARS ON EVERY MODULE PAGE

IF THE PROBLEM IS...	GO TO	HOW	RESPONSE TIME	DO NOT
Login, password, browser, upload failures, video will not play	Lakebridge Learn service desk (tier 1)	555-0170 or learnhelp@lakebridge.example, 24 hours a day	Answered live; ticket within 1 hour	Email the instructor and wait — outages are not graded excuses if unreported
Gradebook display, release conditions, rubric not visible, quiz settings	Center for Online Teaching and Learning (tier 2)	Escalated by tier 1, or 555-0173 for staff	1 business day	Change course settings mid-term without telling the designer
Course content, feedback, a grade, an extension request	Noor Haddad, instructor of record	Course message; office hours Tue 2–4p in the video room	24 hours Mon–Fri; 48 hours on weekends	Use personal email
Accommodations and access arrangements	Disability Services, Hollis 140	555-0182 or access@lakebridge.example	3 business days to a meeting	Ask the instructor to approve an accommodation directly
An accessibility barrier in the course itself	Report it to the instructor and to the accessibility coordinator	access@lakebridge.example	Acknowledged in 1 business day; remedy or workaround within 3	Wait until the end of term
Writing, tutoring, research help	Learning Commons and the library	lakebridge.example/commons, chat 9a–9p	Live during staffed hours	Post full drafts in a discussion
Academic integrity questions	Instructor, then the dean of students	Course message	2 business days	Assume a tool is allowed because it is available

9 · SIGN-OFF

ROLE	NAME	RESPONSIBLE FOR	SIGNED
Instructor of record	Noor Haddad, Ph.D.	Content accuracy, assessment design, feedback and grades	11/30/2026
Instructional designer	Terrence Okafor	Structure, alignment, dates, template fidelity, accessibility build	11/30/2026
Design QA reviewer	J. Marchetti-Lowe	Independent QA pass January 4–6	Pending
LMS administrator	Priya Venkatesan	Shell, roster, release conditions, publication	12/02/2026

EXCEPTION LOG

ITEM	OWNER	DUE	INTERIM STATE
M6 dataset walkthrough video	Haddad	Jan 6	Annotated slides posted instead
Library permalink for the M7 ethics case	Library liaison	Jan 5	Open-access substitute linked
Vendor statement for the annotation tool	Okafor	Jan 4	Tool hidden until linked

Quality Matters references describe how this build was designed internally; a course carries QM certification only after an official review in which all Essential Standards are met and the course earns at least 85% of the possible points. Nothing here changes the college's obligations under Section 504 or the ADA. Fictional specimen: the college, staff, course, identifiers, scan scores, and dates are invented and are not legal or compliance advice.